



## UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED

(A Government of Uttar Pradesh Undertaking)

GSTIN: 09AACCU2250P1ZZ CIN: U85310UP2018SGC102425

SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow – 226002

Website: <http://www.upmsc.in> , <https://e-tender.up.nic.in>

Email: [gm.scm@upmsc.in](mailto:gm.scm@upmsc.in), Tel. no. 0522-2838102

**Tender No.: UPMSCL/E-Tender/GCV/2024/18**

### **Tender Notice for Empanelment of Transport Service provider Agencies for hiring Goods Carriage Vehicle**

Uttar Pradesh Medical Supplies Corporation Ltd. (UPMSCL) invites E-tender from reputed agencies/fleet operators for empanelling them for hiring of various types of Vehicles on daily or demand basis.

Detailed Tender document containing eligibility criteria, details of EMD, tender Fees and other terms and conditions are available on E-Tender portal i.e. <https://e-tender.up.nic.in> and [www.upmsc.in](http://www.upmsc.in)

#### **Schedule of Tender**

<b>S.N</b>	<b>Activity/Event</b>	<b>Date and Time</b>
1	RFP No.	UPMSCL/E-Tender/GCV/2024/18
2	Commencement of Downloading of Tender Document	22.10.2024, from 09.00AM from website of <a href="http://etender.up.nic.in">http://etender.up.nic.in</a>
3	Pre-Bid Meeting	28.10.2024, 3.00PM in conference hall of UPMSCL HQ, Lucknow
4	Last Date for Submission of Online Bids	11.11.2024, 05.00PM
5	Date and Time for Opening of Technical Bids	11.11.2024, 05.30PM
6	Validity of Bid from Date of Opening	180 days
7	Address for Communication/Pre bid	UPMSCL, Suda Bhawan, 7/23, Sector-7 Gomti Nagar Extension, Lucknow 226002
8	Tender Processing Fees	Rs.5900/- (Rupees Five thousand nine hundred only). Inclusive of GST (Non-Refundable) (e-transfer RTGS/NEFT). All terms applicable per UP Procurement policy

UPMSCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders or cancel the tender process at any stage without giving any notice or assigning any reason.

Sd/-  
**Managing Director,**  
**UPMSCL**

**RFP No. UPMSCL/E-Tender/GCV/2024/18**

**Tender Document for  
Empanelment of Transport Service Provider Agencies for Hiring Goods Carrier  
Vehicles on Daily or Demand Basis by  
Uttar Pradesh Medical Supplies Corporation Ltd**

UPMSCL (A Government of UP undertaking) desires to hire various kinds of good carrier vehicles on daily basis or demand for smooth operations of its activities. Vehicles are required for the UPMSCL head office at Lucknow and also for offices located at different districts of Uttar Pradesh. Accordingly, bids are invited under online bid system from interested service providers/firms/fleet operators having excellent track record. The details are as follows:-

**1. Eligibility Conditions and Documents for Technical bids**

The format for Technical Bid of bid document needs to be filled in and needs to be submitted online along with the following documents (Photo copy duly self-attested to be compulsorily enclosed, Original Affidavit as per below points to be submitted)

**(a) Bidders are advised to read the tender document carefully before submitting the bid. It will be presumed that the bidder have considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender/bids and the decision of UPMSCL in this regard will be final. BIDS MUST BE UNCONDITIONAL.**

- (b) The firm/agency should be registered under Companies act /Partnership Firm /Proprietorship Firm. Copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC)/Registration Certificate issued by Registrar of Firms under partnership act for partnership firm/For Proprietorship firm-Certificate issued under shop & Establishment act. to be submitted.
- (c) The firm/agency should have average annual turnover of Rs. 75.00 Lacs in the past three financial years (2020-2021, 2021-2022 and 2022-2023). Audited financial statement (balance sheet and P&L account) from a qualified CA for these 3 years is to be submitted. If audited financial statement for FY 2022-23 is not finalized, bidder shall submit provisional financial statement duly signed It should be updated on UDIN/ICAI
- (d) The firm/agency should be an income tax and GST assessed (self-attested copies of PAN card, income tax return of any three of last four consecutive assessment years and GST registration certificate need to be enclosed)
- (e) Earnest Money Deposit of Rs.1,50,000.00 (Rs One Lakh fifty thousand only) in the form of RTGS/NEFT in favor of Managing Director, UPMSCL, Lucknow payable at Lucknow needs to be submitted with the technical bid. It will be refunded (without interest) to unsuccessful bidder (s) after completion of the bid process. Accounts details of UPMSCL are –

ACCOUNT NUMBER - 39366886265  
NAME - UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED  
IFSC - SBIN0012732  
BANK - STATE BANK OF INDIA  
BRANCH - Arjunganj, LUCKNOW

- (f) The Bidder shall submit an **original affidavit (on stamp paper)** sworn before First Class Magistrate/ Notary (dated after publication of this tender), stating that the firm/agency has not been debarred/blacklisted by Central Govt./any State Govt. department/PSU/NGO.
- (g) The successful bidders shall deposit Performance Security of Rs. 7,50,000/- (Rs. Seven Lacs fifty thousand Only). The Performance Security should be paid in the form of DD in favor of Managing Director, UPMSCL or in the form of Bank Guarantee issued by a scheduled Bank in favour of UPMSCL or in form of FDR in favor of Managing Director, UPMSCL. The performance security shall remain valid for a period, which is six months beyond the date of expiry of the contract.
- (h) The firm/agency should have three years experience of providing the same type. of vehicles as mentioned in the below table to Government departments/PSU/reputed NGOs. Work Order/ Agreement/ Experience certificate of Govt. dept./PSUs/reputed NGOs need to be submitted clearly mentioning the type and no. of vehicles provided in last three years as on due date of submission of bids.
- (i) It is mandatory to install GPS device in all the vehicles.
- (j) The bidder should have at least fifteen goods carrier vehicles of any make/model but not registered before 01.01.2019 and out of fifteen goods carriage vehicles five vehicles must be Truck/DCM/Equivalent vehicles required in the name of firm/agency as per the table below :

Schedule No.	Vehicle Type
1	Tata Ace / Equivalent
2	Pickup / Equivalent
3	Truck / DCM / Canter /Equivalent – 17 Ft
4	Truck / DCM / Equivalent – 19 Ft
5	Truck / DCM / Equivalent – 22 Ft
6	Truck / DCM / Equivalent – 30/32 Ft
7	Refrigerated vehicle having temperature between 2°C to 8°C(Tata Ace size)

- (k) Transporter should obtain approval by giving information to the UPMSCL. Headquarters if using any different vehicle form given work order.

Registration Certificate (RC) in name of agency/proprietor, Pollution Under Control (PUC), Insurance, Road & commercial Tax, state or national travel permit to be submitted. No passenger vehicle shall count in term of minimum numbers of vehicles.

## **2. Scope of Work**

The Contractor will transport the Drugs/ Medicinal Products/ Hospital related material/ Equipments and other items as per requirement of UPMSCL. These activities to be conducted Inter districts and Intra districts.

Inter-warehouse transfer of medicines from one district to other districts within the state and shifting of District Drug Warehouse from existing location to new location within the districts as per the order, or any other transport related work as per the instructions from UPMSCL or District Drug Warehouse should be conducted by the firm.

## **3. Terms and Conditions**

1. The Transport contract will commence with effect from the date of Work Order and shall remain in force for a period of one year (12 months). The Competent authority of UPMSCL may extend the period of the contract by one year or can be extended further as per the requirements, performance and mutual written consent of both the parties. Corporation also reserves the right to terminate the contract at any time, without assigning any reason by giving one month notice. Transport contractor shall not be entitled for any compensation by reason of such termination; The Contractor will not have the option to terminate the contract before its expiry.
2. Tender is applicable for 75 Districts of Uttar Pradesh. Contract should be treated as centralized contract.
3. Work Order will be given to the nearest servicing firm by making the pool within the selected firms or any selected firm may execute the work on the basis of anywhere to anywhere (any district to any district) as per order.
4. Transporter have to arrange necessary e-way bills related to transportation, for which related loading point warehouse Incharge will provide the necessary information.
5. UPMSCL will take service for any district to any district within UP against demand. The servicing district will be treated as local HQ district drug warehouse for starting of meter reading. No other destination will be considered for this.
6. Log book should be maintained for every vehicle and if necessary photocopy of logbook should be submitted with bills and invoices.
7. The concerned district headquarters (work allotted district/service recipient district) will be considered as the original place for starting the meter reading and it will be necessary to verify the starting kilometer reading by the material sending warehouse in-charge and the ending kilometer reading by the material receiving warehouse in-charge. No extra kilometers will be payable for per trip.

8. The invoice payment will be made on the basis of matching/comparative study with the kilometers, verified by the warehouse in-charge and GPS certificate. Submitted billing kilometer should be verified by Pharmacists on IWT/Material sending voucher (by both sender and receiver).
9. Changes in the vehicle type/capacity mentioned in the work order given to the firm can be made only on the basis of the recommendation of the in-charge.
10. In case of operation of less than 100 kilometers, then minimum allowance 100 kilometers per day will be payable. Payment will not be considered for Non movement of vehicles.
11. Inter and Intra district material/medicine transfer work, should be inclusive of human resources and all taxes (toll tax, etc.), will be carried out by the selected firms.
12. The vehicles provided by the firms (except 05 vehicles) should either be in the name of the firm or there should be a duly signed contract with the vehicle providing firm (agency/3rd party) for these vehicles. If less vehicles are operated at the work area than the number of vehicles predetermined in the work order, then in this case payment will be allowed only for the vehicles used. After completion of the work, all the invoices and necessary forms for payment (work order and related vouchers etc.) should be arranged and sent sequentially.
13. If the invoices are not submitted as per the standard, the entire responsibility for delay or return of invoice payment will be borne by the service provider. In case of irregularity in the invoices (verification/GPS matching/overwriting), A penalty of Rs. 10% will be imposed on the concerned invoice, with the correction against wrong claim.
14. The inter-warehouse material transfer process will have to be completed by ensuring calculation in terms of minimum distance (shortest route) for returning from the completed location to the original/originating location. For long routes/passages, return from the prescribed route will not be considered for the completion.
15. The vehicles provided by the agency (including vehicles sub-let from 3<sup>rd</sup> party by agency) should have valid commercial license issued from transport department/competent authority, commercial taxi/cab registration nos., state and national permit as applicable. The vehicles provided should conform to all transport Acts and pollution norms [Pollution Under Control (PUC)] prescribed by the Transport department from time to time. In case of violation of any statutory provisions laid under the Motor Vehicle Act and any provisions pertaining to commercial permit/registration etc., in respect of any vehicle provided by the agency to UPMSCL, the entire liability shall be on the agency. Service providing agency will be responsible for complete Transit Insurance.
16. The Agency shall be responsible for appropriate insurance coverage including third party insurance cover of the vehicles provided to UPMSCL (including vehicles sub-let from 3<sup>rd</sup> party by agency). The Agency shall maintain comprehensive general liability insurance, including contractual liability coverage adequate to cover the indemnity on hire and of obligation against all damage to any property arising out of, or in connection with, the services which result from the fault of the agency, or its staff/driver for vehicles provided (including vehicles sub-let from 3<sup>rd</sup> party by agency). The agency shall provide UPMSCL with certification thereof upon request.

UPMSCL shall not be responsible financially or otherwise for any injury to the driver or person deployed by the Agency during the course of performing duties. In case there is violation by the agency of any statutory provisions laid under Labour Laws or any other applicable law, there shall not be any liability on UPMSCL.

17. In case of any Loss, damage or accident during transportation, total responsibility lies with agency/firm (should be recovered from payment of firms). Driver will be fully responsible in case unauthorized/illegal materials are found in the vehicle during the use of the officials of the UPMSCL. Any vicarious liability pertaining to the vehicle will be solely on the agency. The agency shall indemnify UPMSCL against all other damages/charges and expenses for which UPMSCL may be held liable or pay on account of the negligence of the agency or its staff or any person under its control whether in respect of accident, injury to the person or damage to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof. UPMSCL shall not be responsible financially or otherwise for any injury to the driver or person or vehicle deployed by the agency (including vehicles sub-let by agency from 3<sup>rd</sup> party) during the course of performing duties and entire liability shall be on the agency.
18. For all the vehicles provided by the Agency (including vehicles sub-let by the agency from a third party), the agency shall be solely responsible for payment of commercial & road taxes or any other rate duties and taxes, including insurance and conform to and get all the vehicle(s) tested and evaluated as per the norms issued by the transport department from time to time, such that all the vehicle(s) provided by the agency remain in service during the tenure of the contract, and agency will be required to submit proof of such, to UPMSCL. In case of any vehicle provided by the Agency (including vehicles sub-let by the agency from a third party), not conforming to the above mentioned norms and standards the sole responsibility shall lie with the Agency and UPMSCL shall have no liability whatsoever.
19. The Agency shall be solely responsible for the repair and maintenance, including replacement of parts including tyres etc., as per need of the vehicle(s) such that the vehicle(s) remain in service during the tenure of the contract.
20. The Agency shall submit the bill fortnightly and after receiving the bills UPMSCL will clear the bill within 45 working days as per the checking and approval of bills (if submitted bills found in proper order).
21. The cost of fuel should be borne by the agency. UPMSCL will not be responsible or held responsible and liable to pay to the agency, for the change in rates of fuels from time to time.
22. The Driver of vehicles must have commercial driving license. The Agencies will be solely responsible for any misconduct of the drivers. In case of indiscipline/misconduct on the part of the driver, he is to be replaced immediately by the agency on receipt of information from UPMSCL. The service provider/agency shall not provide any person as driver who has not completed 18 years of age.
23. The driver(s) provided by agency/bidder, shall carry original copy of the Registration Certificate(RC), Insurance, Pollution Under Control(PUC) certificate, receipts of payment of commercial taxes (local, state and national)

and badges, commercial driving license, during all times, while providing services to UPMSCL.

24. In case, the driver of the vehicle is on leave or absent, the Agency will provide a replacement driver without any delay. The drivers provided by the agency, shall maintain the log book(s)/duty slips, of the travel for each day, and get the same signed and approved by the officer of UPMSCL.
25. The Agency shall comply with all statutory provisions. In case of violation of any such statutory provisions, the agency will be solely responsible. If any kind of Interest/ penalty is imposed on UPMSCL under ESIC and PF law due to non-compliance by the agency, the same will be recovered from the agency or performance security will be forfeited.
26. The agency shall be responsible to comply with all applicable labour Law in respect of the manpower appointed or hired by the bidder or agency in respect of execution and implementation of the project and shall indemnify and keep indemnified UPMSCL for any claim, action or demand whatsoever in that regard. It will be the sole responsibility of the agency to abide by the provisions of all statutory provisions with respect to the manpower appointed or hired by the agency for performance of this contract.
27. The service provider/agency shall immediately provide replacement of the vehicle under repair/detained due to accident or vehicle not reporting for duty or in breakdown conditions, failing which penalty @ 1000/- per instance along with cost of hiring of vehicle from an alternative source shall be levied against the agency and the same shall be deducted from the bills. In case of breakdown of any vehicle any time during duty hours, the agency shall replace it within three hour failing which penalty of 100/- per hour of delay shall be levied and in the event of any undue delay, UPMSCL has the right to hire vehicle from any other source at the expense of the agency.
28. The service provider/agency shall provide vehicles as per requirement of UPMSCL and as and when required at a short notice (including early in the morning and late in the evening).
29. Further vehicles also may be hired for health department and other related entities for local or outstation goods supply. The Agency shall provide vehicles on short notice as and when required by UPMSCL for its Lucknow office or any other district offices as well as for other officials of health department and other related entities.
30. The vehicle(s) should be in good condition with adequate fuel level maintained at all times and vehicle should be provided on time. In case the vehicle does not have adequate fuel during duty hours then penalty @ 1000/- per instance shall be levied on the agency and the same shall be deducted from the bills. Replacement of vehicle shall be done immediately in case of repair, maintenance or any other condition with equally good condition vehicle.
31. In case of any complaint regarding delay to execute work, timeliness, conduct of driver, cleanliness & maintenance of vehicle a penalty @ 1000/- per instance shall be levied on the agency and the same shall be deducted from the bills. In addition UPMSCL shall be at liberty to get the services performed by other source and cost so incurred by UPMSCL shall be recovered from the amount payable to the Service Provider or from the performance security. No advance payment would be made.

32. The rates should be inclusive of all incidental cost like petrol/diesel, insurance, RTO, night charges, driver payment, road and other tax like toll tax and manpower cost for loading and unloading etc.
33. UPMSCL reserves the right to hire vehicle for daily or on demand use for local or outstation Goods Transfer from any empanelled agency based on requirement without assigning any reason.
34. The drivers of the vehicles shall be ready to travel & stay outstation at any time and on short notice, as per the demand of UPMSCL.
35. UPMSCL shall not entertain any dispute between the hired drivers and the concerned agency on any issue related to functioning of the agency under the contract. In case of any such dispute affecting the performance of the agency in providing services to UPMSCL, strict action as per penalty provisions mentioned in the tender will be taken against the agency, including withholding of payment against the bills of the agency.
36. After acceptance of offer for the work in question, if the selected agency fails to execute/sign the agreement within the specified time, EMD will be forfeited. The cost of preparation/execution of the Agreement is to be borne by the selected agency.
37. The performance Security should be submitted before executing the contract/signing of the contract document positively. The contract shall be signed only after furnishing of performance security and the agency needs to ensure that the contract is executed within 21 days from the date of intimation. Non-fulfillment of this condition i.e if the agency fails to submit the performance security and fails to execute the contract in the above specified timeline, will result in cancellation of the award and forfeiture of the EMD. In case of breach of contract by the agency/firm, or in the event of the firm failing to start work/denying to work/withdrawing from the offer after signing of the agreement, the performance security shall be forfeited by UPMSCL and the firm/agency shall be blacklisted in addition to the termination of the contract.
38. UPMSCL reserves the right to amend the terms of the contract any time during the contract period or at the time of renewal/extension of contract.
39. If the agency/bidder violates any of the terms and conditions of contract in any manner, or the agency is unable to provide satisfactory service or there is deficiency in service, the Performance Security shall be liable for forfeiture, and the contract may also be cancelled/terminated. Further, the agency shall be blacklisted for a reasonable period as decided by UPMSCL.
40. The vehicle to be hired should conform to the relevant Motor Vehicle Act/Rules and be in perfect running/mechanical condition. The vehicle should be registered with UP Registered number.
41. If the bidder or agency becomes bankrupt or otherwise insolvent, it will inform UPMSCL within 30 days vide written notice to terminate the contract. UPMSCL reserves the right to terminate, without any compensation, whatsoever, to the agency, and UPMSCL may forfeit the performance security.
42. No increase on rate due to the escalation cost due to whatsoever factors would be permitted during the period of contract.



**4. Additional Terms and Conditions:** In addition to terms and conditions mentioned above in part 3, the following additional terms and conditions shall be applicable on vehicles taken on monthly hire:-

1. The driver should have at least 3 years of work experience and shall be in proper dress. He should be well aware of and should meticulously follow traffic rules. He should not be in habit of rash and fast driving and should have proper vision. He should have absolutely clean background and police record. A self-declaration certificate shall be furnished by the selected vendor/agency. Driver shall be provided with mobile phone for smooth communication and the cost shall be borne by agency.
2. Once assigned, the vehicle and driver will not be changed/replaced without prior permission of UPMSCL. In the event of any replacement of vehicle without prior permission, a penalty of 1000/-for every such instance will be levied against the agency and the same will be deducted from their bills.
3. The service provider/firm shall submit attested copies of owner book, insurance papers and other papers of the vehicle and attested copies of driver license.
4. The no. of vehicles to be hired from an agency on daily basis can be increased or decreased by UPMSCL at any time based on requirement. Any increase or decrease in the requirement of no. of vehicles would be communicated to the Agency who will abide by the same and raise bill accordingly. UPMSCL reserves the right to hire vehicles from any of the empanelled agencies for daily hiring, without assigning any reason.

#### **5. Bidding Process, Evaluation of bids and Contract**

1. The bidders are required to submit bids (Technical and Financial) online on e-tender portal i.e. <http://e-tender.up.nic.in> as per detail mentioned in the NIT. The technical bids will be opened on the next day at 4.00 PM after expiry of Bid Period at the office of UPMSCL
2. The technical bid shall be opened and evaluated first. Technical bid should contain the filled in Technical Bid format (Part -1) of this bid document and all the self attested documents (by authorized signatory of agency) and testimonials as mentioned in clause 1 (eligibility condition) of this tender document. All the documents should be serially numbered and signed by the bidder. Bids without any of the documents as mentioned in clause 1, or without EMD as specified in clause 1 would be summarily rejected. It must be noted that exemption from deposit of EMD is as per latest UP procurement manual. Financial bids of only those bidders who qualify in technical bid would be opened.
3. Financial bid shall be submitted in BOQ as given in this tender document. The rates have to be quoted as per the units specified in sheet A, else the bids will be rejected outright. Bidders have to quote their rates for all the seven categories/schedules of vehicles mentioned in the financial sheet A.

4. For hiring of vehicle, L1 rates would be decided for each type/model of vehicle separately and basis of the lowest rates received in central. Thereafter, L1 bidder will be decided in each category of vehicle. In Each vehicle category L2, L3, will given the opportunity to match the L1 rate. The order distribution will be as per L1:L2:L3 =60:20:20  
If L3 is not available then the distribution of order is L1:L2=60:40 %  
If L2 is not available then the distribution of order is L1=100 %
5. After the price bid open and L1 is determined.
6. The successful bidders will enter into contract with UPMSCL as per above terms and conditions. The cost of execution of the contract shall be borne by the agency/bidder only. Failure on the part of the bidder to do so will result in cancellation of its candidature and forfeiture of EMD.
7. The successful bidder shall not engage any sub-Contractor or transfer the contract to any other person/firm/agency in any manner. The bidder shall not be permitted to transfer their rights and obligations under the contract to any other person/ organization or otherwise. Tenders not conforming to the requirements of UPMSCL will be rejected and no correspondence thereof shall be entertained, whatsoever.
8. Any bidder found to be involved in fraudulent practices (misrepresentation or omission of facts or suppression/hiding of facts or disclosure of incomplete facts or submission of incorrect, false or forged information), in order to secure eligibility to the bidding process during the submission of bid or after release of Letter of Intent (LoI) or contract formalization, shall be liable for punitive action amounting to blacklisting of the bidder, including the forfeiture of concerned EMD (Bid Security) and/or Performance Security also.
9. The EMD of a bidder may be forfeited without prejudice to other rights of the UPMSCL, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect or if bidder withdraws its Bid at any stage. In addition to the aforesaid grounds, the successful bidders' EMD will also be forfeited without prejudice to other rights of UPMSCL, if it fails to furnish the required Performance Security within the specified time or fails to execute the contract within the specified time.
10. Notwithstanding anything contained in this tender document, UPMSCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to accept or reject any or all bids/tenders or annul/cancel the tender process at any stage without giving any notice or assigning any reason.
11. Any dispute arising out of this tender or contract shall be settled amicably first and if it fails, the same shall be referred for settlement to Managing Director, UPMSCL whose decision, shall be final and binding on the parties
12. If any further dispute arises between the parties thereupon, the same will be settled only through the competent court of law under the territorial jurisdiction of Lucknow only.

<b>Particulars</b>	<b>To be filled in by the bidder</b>	<b>Supporting documents submitted (Yes/No)</b>	<b>Page No's</b>
Name and full address of the bidder			
Details of Registered Office & Address Lucknow Office Address(if any)			
Telephone No(s) & Fax No(s)			
E-mail address:			
Company website:			
Year of Incorporation:			
Type of agency (Public Limited/Private Limited, partnership firm, proprietorship, firm etc.) *certificate of incorporation issued by the Registrar of Companies(RoC)/Registration Certificate should be enclosed			
Turn Over of the company			
<b>2020-21:</b>			
<b>2021-22:</b>			
<b>2022-23:</b>			
<b>Average annual Turnover</b>			
Attested copies of It returns for any three of the last four consecutive assessment year to be attached (Mention the Assessment Year)			
PAN No.			
Goods and Services Tax (GSTN):			

Experience of Providing the same type of vehicles (as mentioned in clause 1(h) of this bid document) to Government departments/PSU/reputed NGOs (Mention names of the Govt dept/PSU/NGO & Duration)			
Document of Registration Certificate in name of agency/proprietor, Pollution Under Control (PUC), Insurance, Road & Commercial Tax, State or national travel permit.			
Details required as per clause 1 (i)			
Details required as per clause 1 (j)			
Details of vehicles registered in name of proprietor/agency as per clause 1 (h) of the bid document			
Original affidavit (on stamp paper) sworn before First Class Magistrate/Notary (dated after publication of this tender), stating that the firm/agency has not been debarred/blacklisted by Central Govt/Any State Govt department/PSU/NGO and Acceptance of all the terms and condition of Tender/Bid			
Details of EMD & Tender Fees (DD no, amount, bank):			
Acceptance of ATC-certificate			

Name & Designation of Authorized Signatory:

**(Authorized Signatory)**

Place:

Date:

Stamp:

Official Email:

**(For Reference Purpose Only- Rate to be filled in the BOQ)  
A. Financial Bid for Daily Hiring of Pickup Vehicles**

Schedule/ Category No.	Type/Model of Vehicle	Rate per Km for daily travel including petrol/diesel, insurance, RTO, night charges, driver payment, road and other tax including Toll tax and manpower cost for loading and unloading etc.	
		In figures	In words
1	TATA ACE/DALA/Equivalent		
2	PICKUP/LEYLAND/Equivalent		
3	Truck/ DCM/ Canter/ Equivalent - 17 Ft.		
4	Truck/ DCM/ Equivalent - 19 Ft.		
5	Truck/ DCM/ Equivalent - 22 Ft.		
6	Truck/ DCM/ Equivalent – 30/32 Ft.		
7	Refrigerated vehicle having temperature between 2°C to 8°C(Tata Ace Size)		

❖ It is certified that all terms and conditions stipulated in the tender document is acceptable.

Notes:

- a) The rates should be inclusive of all the incidental cost like petrol/diesel, insurance, RTO, night charges, toll tax, driver payment, road and other tax and manpower cost for loading and unloading etc.
- b) For outstation journey no separate night halt will be paid. The agency shall ensure that the driver and vehicle is equipped with all the required essentials for the no. of days the vehicle is used for outstation travel.
- c) GST will be paid extra, as applicable.
- d) TDS & other applicable taxes would be deducted as per rules.
- e) Bidders to quote for all schedules/categories of vehicles mentioned in the above table.

## SCHEDULE 1

### NAME OF SERVICING DISTRICTS OF UTTAR PRADESH

Divisions	Districts
Agra division	1. Agra 2. Firozabad 3. Mathura 4. Mainpuri
Aligarh division	5. Aligarh 6. Etah 7. Hathras 8. Kasganj
Ayodhya division	9. Ambedkar Nagar 10. Amethi 11. Ayodhya 12. Barabanki 13. Sultanpur
Azamgarh division	14. Azamgarh 15. Ballia 16. Mau
Bareilly division	17. Badaun 18. Bareilly 19. Pilibhit 20. Shahjahanpur
Basti division	21. Basti 22. Sant Kabir Nagar 23. Siddharthnagar
Chitrakootdham division	24. Banda 25. Chitrakoot 26. Hamirpur 27. Mahoba
Devipatan division	28. Bahraich 29. Balarampur 30. Gonda 31. Shravasti
Gorakhpur division	32. Deoria 33. Gorakhpur 34. Kushinagar 35. Maharajganj
Jhansi division	36. Jalaun 37. Jhansi 38. Lalitpur
Kanpur division	39. Auraiya 40. Etawah 41. Farrukhabad 42. Kannauj 43. Kanpur Dehat 44. Kanpur Nagar

Lucknow division	45. Hardoi 46. Lakhimpur Kheri 47. Lucknow 48. Raebareli 49. Sitapur 50. Unnao
Meerut division	51. Baghpat 52. Bulandshahar 53. Gautam Buddha Nagar 54. Ghaziabad 55. Hapur 56. Meerut
Moradabad division	57. Amroha 58. Bijnor 59. Moradabad 60. Rampur 61. Sambhal
Prayagraj division	62. Fatehpur 63. Kaushambi 64. Pratapgarh 65. Prayagraj
Saharanpur division	66. Muzaffarnagar 67. Saharanpur 68. Shamli
Varanasi division	69. Chandauli 70. Ghazipur 71. Jaunpur 72. Varanasi
Vindhyachal division	73. Mirzapur 74. Sant Ravidas Nagar 75. Sonbhadra